

YADA Systems, Inc

APPLICATION FOR EMPLOYMENT

Pre-Employment Questionnaire – An Equal Opportunity Employer

Personal Information

Date _____

Name _____

Last

First

Middle Initial

Address _____

Street

City

State

Zip

Phone Number _____ Social Security Number _____

Are you 18 years or older? Yes No

Are you a U.S. citizen or an alien authorized to work in the U.S.? Yes No

Have you been convicted of a felony during the past 7 years? Yes No

If yes, please explain? _____

(A conviction may be relevant if job related but does not automatically bar you from employment.)

Employment Desired

Position desired _____ Date you can start _____

Salary desired _____ Status Desired? Full-time Part-time

Are you employed now? Yes No

May we inquire of your present employer? Yes No

Have you ever applied to this Company before? Yes No When? _____

Education

	Name and Location of School	# of Yrs.	Did you Graduate?	Subjects studied
Grammar School				
High School				
College				
Trade or Business				

References

(Give the names of three people not related to you whom you have known at least one year.)

	Name	Address	Telephone #	Years Acquainted
1				
2				
3				

Former Employment

(List below the last three employers, starting with the last one first. Include Military experience if applicable.)

Date Month and Year	Name and Address of Employer	Salary	Position / Duties	Reason for Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				

Which of these jobs did you like the best? _____

What did you like most about the job? _____

List all of your computer hardware/software, office equipment and machinery skills.

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for termination.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is at-will, meaning that it is for no definite period of time and may, regardless of the date of payment of any wages and salary, be terminated at any time with or without prior notice. I further understand that no Company representative, other than its president, and then only when in writing, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.”

Signature _____

Date _____

For Internal Use

Interviewed by _____ Date _____

Notes _____

Hired Yes No Position _____ Dept _____

Salary _____ Hr Semi-Monthly Date Reporting to Work _____

Approved by _____ Date _____